

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING MINUTES DECEMBER 9, 2024**

CALL TO ORDER AND PLEDGE TO THE FLAG – The Berwick Township Board of Supervisors held their regular meeting on Monday, December 9, 2024 at 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover. Present were Supervisors Pete Socks, Tom Danner, Earle Black, Scott Kennedy, Solicitor Tim Shultis via Zoom, Engineer Tim Knoebel, Zoning Officer/Roadmaster Brian Racine. Bill Green and Jean Hawbaker were not in attendance.

PUBLIC COMMENT (AGENDA ITEMS) – None.

APPROVE CONSENT AGENDA

Earle Black made a motion to approve the consent agenda, which consists of the minutes of November 12, 2024, bill lists, unpaid bill lists and balance sheets dated December 6, 2024, Police/Fire/AREMS Reports for November 2024, and permits issued in November 2024, seconded by Scott Kennedy. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

CORRESPONDANCE

Kathleen Little sent an email that highlighted some election day flow issues in the building relative to the number of voters.

ROADMASTER’S REPORT/EMC/ZONING

- 1) **5500 Truck tire trade in** – L&M – 1,700.00 & Mar-Bar – 1,735.92

Pete Socks made a motion to approve L&M in the amount of 1,700.00, seconded by Earle Black. **Roll Call: Black, Socks, Danner, Kennedy. Motion carried.**

- 2) **Boom mower head** – Will discuss at the next meeting. Roadmaster getting quotes.

UNFINISHED BUSINESS

- 1) **Ordinance Codification** – Next update coming in January.
- 2) **Comprehensive plan update** – Tim Shultis working on date for a meeting.
- 3) **Public Works Agreement and Snow Plowing Agreement - Abbottstown Borough**

Abbottstown has approved the agreement. The plan is ready to execute.

- 4) **Race Track Road speeding update**

Awaiting numbers from Abbottstown. Pete Socks will get with Scott Bolton to move this along.

- 5) **Race Track Road improvements** – Will discuss under engineer’s report.

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6) Salt Shed

Scott Kennedy made a motion to approve Log Cabin Fence quote in the amount of \$128,713.76 (Sourcewell Contract #071223-ACS), seconded by Earle Black. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

7) Demolition of old salt shed

Pete Socks made a motion to approve R.L. Frock Construction's demolition quote to remove the old salt shed walls, floor, and haul materials away in the amount of \$4,800.00, seconded by Earle Black. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

8) Volunteer Firefighter Tax Credit – Tabled until brought up by UHL again.

NEW BUSINESS

- 1) Set Re-organizational meeting and authorize advertisement for Board of Supervisors 1-6-25, Township Auditors 1-7-25 and Township Planning Commission 1-2-25 (if needed).

Pete Socks made a motion to schedule the Re-organizational meeting on 1-6-25 at 8:30 a.m., Township Auditors on 1-7-25 at 9:30 a.m. and Township Planning Commission on 1-2-25 (if needed), seconded by Earle Black. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

2) Employee gift cards

Earle Black made a motion to approve employee Wal-Mart gift cards for \$100.00, Planning Commission and Zoning Hearing Board \$50.00 Wal-Mart gift cards, seconded by Scott Kennedy. **Roll Call: Black – yes, Socks – yes, Danner – abstained, Kennedy – yes. Motion carried.**

3) Municipal award for 2011 Chevrolet 3500 Dump Truck

Tom Danner made a motion to award to the highest bidder in the amount of \$26,250, seconded by Scott Kennedy. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

4) Township Cell Phones – AT&T Quote

Scott Kennedy made a motion to approve switching to AT&T for \$133.33 per month for (3) phones, seconded by Tom Danner. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

5) MDIA price quotes

Pete Socks made a motion to approve using Middle Department Inspection Agency as soon as possible based on PA Municipal Code Alliance termination policy, seconded by Earle Black. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

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6) 1054 Abbottstown Pike – Waiver for well location

Scott Kennedy made a motion to approve the requested waiver for well location subject to applicant executing appropriate indemnification agreement prepared by the Solicitor at the applicant's cost, seconded by Earle Black. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

7) Secretary's Computer

Discussion relative to Windows 11 and the need to update the Secretary's computer as the processor will not be supported by Windows.

ENGINEER'S REPORT

1) Wastewater Treatment Plant

Next meeting for PennVest Board is January 2nd.

2) Bridgeview – Dedication

Still in process.

3) Affordable Pet Supply – Release of Financial Security

Tom Danner made a motion to release the remaining \$25,000 of financial security for Affordable Pet Supply subject to verification of the installation of the valve handle extension, seconded by Scott Kennedy. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

4) Cambrian Hills Phase 1b – Reduction/Reconciliation of Financial Security Amount

Tom Danner made a motion to table at the request of J.A. Myers, seconded by Scott Kennedy. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

5) Cambrian Hills Phase 2 – Acknowledge/Establish Financial Security Amount

Scott Kennedy made a motion to approve the recommended (by KPI) financial security for Cambrian Hills Phase 2 at \$5,647,929.80, seconded by Earle Black. **Roll Call: Black – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

SOLICITOR'S REPORT

1) Delinquent sewer accounts – No action.

PUBLIC COMMENT (GENERAL)

Paul Stevens – 20 Lobell Road asked what the impact of the warehouses in Hamilton would have on Berwick and whether there would be any protection from anything like that coming here.

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EXECUTIVE SESSION

The Board went into Executive Session at 7:12 p.m. to discuss personnel.

The Board came out of Executive Session at 7:28 p.m.

Scott Kennedy made a motion to adjourn at 7:28 p.m., seconded by Earle Black. Motion carried.

The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on January 13 2025, 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331.

Respectfully submitted,

Pete L. Socks, Chairman
**BERWICK TOWNSHIP
BOARD OF SUPERVISORS**