

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING MINUTES NOVEMBER 12, 2024**

CALL TO ORDER AND PLEDGE TO THE FLAG – The Berwick Township Board of Supervisors held their regular meeting on Monday, November 12, 2024 at 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover. Present were Supervisors Pete Socks, Tom Danner, Earle Black, Scott Kennedy, Bill Green, Solicitor Tim Shultis, Engineer Tim Knoebel, Zoning Officer/Roadmaster Brian Racine, Secretary Jean Hawbaker.

PUBLIC COMMENT (AGENDA ITEMS) – None.

APPROVE CONSENT AGENDA

Scott Kennedy made a motion to approve the consent agenda, which consists of the minutes of October 14, 2024, bill lists, unpaid bill lists and balance sheets dated November 8, 2024, Police/Fire/AREMS Reports for October 2024, and permits issued in October 2024, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

ROADMASTER’S REPORT/EMC UPDATE/ZONING

- H&H is working on our leaf vacuum. There is a minor setback with the PTO engagement
- Signs were placed along Race Track Road that read “Please Slow Down”
- Shop bay heater has been installed, and the insulation was blown in

1) **Anti-Static Strip Curtain Wall Quote**

Pete Socks made a motion to purchase a curtain and divider from Akon, LLC in the amount of \$974.00, seconded by Earle Black. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

UNFINISHED BUSINESS

- 1) **Ordinance Codification** – Currently on schedule.
- 2) **Comprehensive plan update** – Adams County sent us a proposal for services. Will meet with the County again to finalize this.
- 3) **Public Works Agreement and Snow Plowing Agreement - Abbottstown Borough**

Will discuss at the December meeting.

4) **Race Track Road speeding update**

Abbottstown Borough is open for the use of their police officers on Race Track Road for traffic issues.

Pete Socks made a motion to authorize Tim Shultis to start preparing a contract for traffic issues only on Race Track Road, and possibly Kinneman Road, and will discuss at the next meeting, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

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5) Salt Shed

Pete Socks presented pictures of domed canopies with steel structures for salt storage from Log Cabin Fence Company. Tyrone Township just recently had one of these structures installed at a cost of \$124,000, which includes a 20-year warranty. An account for Sourcewell will need to be set up.

Tim Knoebel was instructed to give the township a formal quote for this layout, with the removal of the old salt shed.

NEW BUSINESS

1) 2025 Budget Adoption

Tom Danner made a motion to adopt the 2025 Budget, seconded by Pete Socks. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

2) Ordinance No. 2024-04 – Stormwater amendment

Pete Socks made a motion to adopt Ordinance No. 2024-04, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

3) Public Hearing – Ordinance No. 2024-05 – SALDO amendment

No comments were received from the public and the hearing was closed at 6:27 p.m.

4) Ordinance No. 2024-05 – SALDO amendment

Earle Black made a motion to adopt Ordinance No. 2024-05, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

5) 1st Choice Computer Solutions – Quotes for Security & IT Services

Pete Socks made a motion to purchase Security Software, Microsoft 365 Business and Network upgrades for 2 desktops and 2 laptops. Will not need a new computer in back office, seconded by Earle Black. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

6) Burkentine Stormwater Review Refunds

Tom Danner made a motion to authorize the refunds to Burkentine, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

7) Truck reserve – Municibid

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Pete Socks made a motion to reduce the reserve to \$15,000, and change the end date to November 22, 2024, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

8) Volunteer Firefighter Tax Credit

Will discuss at the next meeting.

9) Race Track Road Improvements

C.J. Miller gave us a price of \$230,000 to pave Race Track Road from end to end.

Pete Socks made a motion to authorize KPI Technology to prepare a bid package to get bids, seconded by Earle Black. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

10) Fall Fest brief recap & schedule follow-up workshop in January

The event went very well, but we need to avoid dates that have other events on the same day.

Pete Socks made a motion to authorize advertising the next workshop for January 28, 2025 at 8:30 a.m. seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

ENGINEER'S REPORT

1) Wastewater Treatment Plant

The application has been sent to PennVest, and we are currently working with them.

2) Bridgeview – Dedication

The work they did looks good. They were provided an amount for their Maintenance Bond. We will need a deed of dedication when the township takes over this road.

3) Cambrian Hills Phase 2

We are going back and forth with the developers right now. It seems they were working off plans no one else had.

4) Affordable Pet Supply Land Development Plan Re-Approval & Request for release of financial security

Tom Danner made a motion to reacknowledge the approval for the Final Land Development for Affordable Pet Supply, since they did not record the initial plan within 90 days after plan approval, seconded by Scott

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Kennedy. Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.

Items needs to be verified before their security can be released.

5) Stanley Drive/Columbia Gas

Columbia Gas made significant cuts in Stanley Drive replacing gas line and we need to make sure they put the road back to the way it was, since the township just recently did this road. Brian Racine and Ryan Picarelli will give them direction.

SOLICITOR'S REPORT

1) Delinquent sewer accounts – No comment.

2) Small/Rinker deeds of consolidation

We received 2 of 3 deeds, but no consolidated deed for Small/Rinker.

EXECUTIVE SESSION

The Board went into Executive Session at 7:15 p.m. to discuss personnel.

The Board came out of Executive Session at 7:30 p.m.

Scott Kennedy made a motion to adjourn at 7:30 p.m., seconded by Bill Green. Motion carried.

The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on December 9, 2024, 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
**BERWICK TOWNSHIP
BOARD OF SUPERVISORS**