

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING MINUTES OCTOBER 14, 2024**

CALL TO ORDER AND PLEDGE TO THE FLAG – The Berwick Township Board of Supervisors held their regular meeting on Monday, October 14, 2024 at 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover. Present were Supervisors Pete Socks, Tom Danner, Earle Black, Scott Kennedy, Bill Green, Solicitor Tim Shultis, Engineer Tim Knoebel, Zoning Officer/Roadmaster Brian Racine, Secretary Jean Hawbaker.

PUBLIC COMMENT (AGENDA ITEMS) – None.

APPEARANCE

Residents of 664 Race Track Road are concerned about the speeding on Race Track Road, and wanted to know what could be done. The Zoning Officer will look into speed tables, and will contact the State Police regarding the times of day this is happening.

APPROVE CONSENT AGENDA

Scott Kennedy made a motion to approve the consent agenda, which consists of the minutes of September 9 & 25, 2024, and October 1, 2024, bill lists, unpaid bill lists and balance sheets dated October 11, 2024, Police/Fire/AREMS Reports for September 2024, and permits issued in September 2024, seconded by Tom Danner. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

ROADMASTER'S REPORT/EMC UPDATE/ZONING

- Received our (2) new trucks
- Attended a floodplain training class
- Received estimates for the shop bay to fully insulate and heater installation
- Cleaned storm crossover pipe at 26 Huff Road. Need approval to install new drain pipe
- Started leaf cleanup

1) **Shop bay heater quotes**

Pete Socks made a motion to approve Davidson H. & C. Co., Inc. to install the heater in the shop bay in the amount of \$3,620.00, seconded by Tom Danner. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

2) **Shop bay insulation quotes**

Pete Socks made a motion to approve OD&M to install the insulation in the shop bay in the amount of \$\$3,568.00, seconded by Earle Black. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

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Pete Socks made a motion to purchase materials to close the ceiling in the shop bay from Lowe's as quoted in the amount of \$1,475.53, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

3) Sell Dump Truck

Tom Danner made a motion to sell the 2011 dump truck 3500HD with plow and salt spreader on Municibid with a reserve of \$30,000, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

4) Driveway runoff into shop bay

The Roadmaster will regrade above the crossover pipe up the lane.

UNFINISHED BUSINESS

1) Ordinance Codification – Currently on schedule.

2) Comprehensive plan update – Adams County will be preparing a proposal for services.

3) Public Works Agreement – Abbottstown Borough

Will need a list of roads and alleys that will need to be plowed for Abbottstown. Berwick and Abbottstown will be plowed in tandem when there is a snow event. Tim Shultis will discuss with Abbottstown.

4) Salt Shed – Tabled.

NEW BUSINESS

1) Letter of Responsibility and Resolution No. 2024-10 to apply for a PennVest Loan for the Wastewater Treatment Facility Influent Pump Station & Headworks Improvements

Tom Danner made a motion to authorize signature on the letter subject to inserting the amount of the loan, and the type of note, seconded by Earle Black. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Tom Danner made a motion to adopt Resolution No. 2024-10 to apply for the PennVest Loan, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

2) Resolution No. 2024-11 – Intermunicipal Agreement for Hanover Street/Route 94 Traffic Signals

Scott Kennedy made a motion to adopt Resolution No. 2024-011, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

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3) Resolution No. 2024-12 – Intermunicipal Agreement for Brickyard Road/Route 94 Traffic Signals

Pete Socks made a motion to adopt Resolution No. 2024-12, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

4) Annual Donations

Tom Danner made a motion to approve the annual donations, seconded by Earle Black. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

H.A.R.T. Center	1,000.00
Adams County Transit Authority	250.00
Adams County Rescue Mission	500.00
Adams County SPCA	1,000.00
New Hope Ministries New Oxford Center	1,000.00
Guthrie Memorial Library	2,500.00
Adams County Library System	2,500.00

5) Medical, Vision, Dental – Insurance Agent

Pete Socks made a motion to retain the current insurance agent through Insurance Benefits Associates (IBA), seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

6) CD Renewals

Pete Socks made a motion to approve the General Fund CD at People’s Bank for a 10-month term at 4.17%, and the Sewer Fund CD with RBC Wealth Management for a 6-month term at 4.25%, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

7) Community Media Documentaries

Pete Socks will look into documentaries through Community Media for the Starr Pottery Barn and the history of Lincoln Speedway.

8) Internet Security audit by 1st Choice Computers

This audit will be performed at no charge.

ENGINEER’S REPORT

1) Wastewater Treatment Plant

We are moving forward with the PennVest Loan.

2) Bridgeview – Punch List/Dedication

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The paving schedule was delayed. It was saturated with mud, and we need time for it to settle.

- 3) **Bridges Punch List/Dedication** – Tabled.
- 4) **B. Elite Properties – Planning Module – (171 Bair Road)**

The planning module has been reviewed and financial security is recommended by the Engineer in the amount of \$74,470.

Tom Danner made a motion to approve the B. Elite Properties Planning Module subject to the Solicitor reviewing and approving the agreement, and inserting into the planning module packet. It will then be ready for signature and sent to DEP, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

- 5) **Apple-Ciocca – Land Development Plan**

KPI Technology recommended the following for financial security:

- a) **CIOCCA Chrysler Dodge Jeep Ram of Hanover – ON-SITE IMPROVEMENTS**
Recommend the amount of \$604,324.60 for On-Site Improvements
- b) **CIOCCA/Hanover Retail Holdings – OFF-SITE IMPROVEMENTS**
Recommend the amount of \$2,663,314.50 for Off-Site Improvements
- c) **Hanover Retail Holdings/Slagle Drive – IMPROVEMENTS**
Recommend the amount of \$353,243.00 for Improvements

We also updated the status of the conditions in our letter dated October 14, 2024.

Outstanding items include financial security, conditions of plan approval and the agreements.

- 6) **Hanover Retail Holdings – Final Subdivision Plan – Must act by 10/14/24**

Pete Socks made a motion to approve the Final Subdivision Plan submitted by Hanover Retail Holdings subject to addressing the conditions in KPI Technology's letter dated October 10, 2024, in addition to this conditional approval, grant the waiver of submitting a preliminary plan, seconded by Tom Danner. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

- 7) **Cambrian Hills Phase 2**

The O&M Agreement still needs to be signed.

- 8) **Meadowbrook release of financial security**

Tom Danner made a motion to release Meadowbrook's financial security subject to addressing the remaining conditions in KPI Technology's letter dated August 9, 2024, seconded by Earle Black. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

A pre-construction meeting will be held on October 28, 2024 for Sutton Run Estates.

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SOLICITOR'S REPORT

1) **Delinquent sewer accounts**

Let me know if anyone has questions.

2) **Ciocca and Hanover Retail Holdings Agreements**

Pete Socks made a motion to approve the form of the following agreements and approve their execution on the recommendation of the Township Solicitor and Township Engineer, seconded by Tom Danner.

- a) Development Agreement – Ciocca site specific
- b) Stormwater O&M Agreement – Ciocca site specific
- c) Developers Agreement – Ciocca and Hanover Retail Holdings
- d) Developers Agreement – Traffic Improvements – Ciocca and Hanover Retail Holdings
- e) Stormwater O&M Agreement – Ciocca and Hanover Retail Holdings
- f) Traffic Signal Agreement – Ciocca and Hanover Retail Holdings

Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.

3) **SALDO & Stormwater Ordinance Amendments – Vulcan Agreement**

Tom Danner made a motion to authorize Tim Shultis to make any revisions as recommended, and advertise hearing and enactment for next month, seconded by Earle Black. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Scott Kennedy made a motion to adjourn at 7:41 p.m., seconded by Bill Green. Motion carried.

The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on November 12, 2024, 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
**BERWICK TOWNSHIP
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