

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING MINUTES SEPTEMBER 9, 2024**

CALL TO ORDER AND PLEDGE TO THE FLAG – The Berwick Township Board of Supervisors held their regular meeting on Monday, September 9, 2024 at 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover. Present were Supervisors Pete Socks, Tom Danner, Earle Black, Scott Kennedy, Bill Green, Solicitor Tim Shultis, Engineer Tim Knoebel, Zoning Officer/Roadmaster Brian Racine, Secretary Jean Hawbaker.

PUBLIC COMMENT (AGENDA ITEMS) – None.

APPROVE CONSENT AGENDA

Scott Kennedy made a motion to approve the consent agenda, which consists of the minutes of August 5, 12 & 27, 2024, bill lists, unpaid bill lists and balance sheets dated September 6, 2024, Police/Fire/AREMS Reports for August 2024, and permits issued in August 2024, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

APPEARANCE

- 1) Erica Duffy, Development Director of the Adams County Library was present to discuss a deficit they may have in 2025. Also discussed library card holders and circulation. Donations are being requested. The Board will look at this during their Budget Workshop.

ROADMASTER’S REPORT/EMC UPDATE/ZONING

- 1) Road Crew continues mowing shoulders
- 2) Attended a pesticide training class
- 3) Proposing (20) new street signs to be ordered in blue and double sided. Estimate through D.B. Krieg is \$655.80.
- 4) Proposal for weed killer from Orion for a case of Roundup Quik-Pro SC, which consists of (5) 2-2.5 gal. jugs for \$435.00.

Tom Danner made a motion to purchase the 20 signs through D.B. Krieg in the amount of \$655.80, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Pete Socks made a motion to purchase the weed killer from Orion in the amount of \$435.00, seconded by Tom Danner. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

UNFINISHED BUSINESS

- 1) **Ordinance Codification** – Currently on schedule.
- 2) **Comprehensive plan update** – A meeting was held on August 22nd, and the County will prepare a proposal for services.

September 9, 2024

3) Public Works Agreement – Abbottstown Borough

Scott Bolton will be sending us a word document.

4) York Water Company – Fire hydrant installation/billing acknowledgement (Pine Run Development)

Earle Black made a motion to authorize the fire hydrant to be installed, and the township will assume responsibility of the billing in conjunction with the Water Main Extension to the Pine Run Development, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

5) Salt Shed

Waiting for PennDOT to send us information.

NEW BUSINESS

1) Schedule Budget Workshop and Authorize Advertisement

Scott Kennedy made a motion to schedule a Budget Workshop on October 1, 2024 at 9:30 a.m., and authorized advertisement, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

2) Schedule meeting to discuss milestone/completion dates for the Wastewater Treatment Facility

Tom Danner made a motion to schedule a meeting on September 25, 2024 at 9:00 a.m., and authorized advertisement to discuss the Wastewater Treatment Facility milestones and completion dates, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

3) Sewer Account (2) CD's – Mature 9/18/24

Tom Danner made a motion to put both CDs in Traditions Bank for 6 months at a rate of 4.62%, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

4) Office hours

Pete Socks made a motion to change the office hours to 7:00 a.m. to 3:00 p.m., Monday – Thursday, and 7:00 a.m. to 12:00 p.m. on Friday, seconded by Earle Black. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

5) Truck purchase

September 9, 2024

A couple of the trucks we own are 14 and 18 years old. We need to use the ARPA Funds or have a contract before the end of the year or we lose it. We have \$56,765.47 in Arpa Funds, and \$62,558.94 in Liquid Fuels Equipment Fund. Received quotes from Turner Chevrolet, Inc. (Costars) for a 2024 Chevrolet Silverado 5500 with Morgan 11' steel dump body upfit in the amount of \$88,721.0, and a 2024 Chevrolet Silverado 2500 with Knapheide 8' steel service body upfit in the amount of \$64,711.00.

Pete Socks made a motion to purchase the 2024 Chevrolet Silverado 5500 in the amount of \$88,721.00, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Pete Socks made a motion to purchase the 2024 Chevrolet Silverado 2500 in the amount of \$64,711.00, seconded by Tom Danner. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Pete Socks made a motion to purchase (2) blades, including installation from Beckley's Services in the amount of \$17,600 contingent on not needing 3 quotes if they are not selling through Costars. If quotes are needed, the lowest cost will be accepted, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

The light bars and salt spreader will be discussed at the October 1st workshop.

6) **Resolution No. 24-06 – Emergency Operations Plan & Promulgation**

Tom Danner made a motion to adopt Resolution No. 24-06, seconded by Scott Kenneth. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

7) **2025 Minimum Municipal Obligation – Non uniform pension plan**

Tom Danner made a motion to approved the 2025 Minimum Municipal Obligation for the Non-uniform pension plan, seconded by Earle Black. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

8) **Insulate shop bay**

Quotes will be obtained for the October 1st workshop.

ENGINEER'S REPORT/PLANS

1) **Wastewater Treatment Plant**

Will discuss this at the meeting on September 25th.

2) **Bridgeview – Punch List/Dedication**

Waiting for schedule from contractor.

September 9, 2024

3) **Bridges – Punch List/Dedication**

Have not heard anything back from them.

4) **Meadowbrook – Hershey Heights Road – Punch List/Release of Financial Security**

There are some asphalt deficiencies that need to be remedied prior to release of the Financial Security. They will need to extend their Letter of Credit.

5) **Ruhlman Concrete, LLC – Final Subdivision Plan – (Route 94) – Must act by 11/10/24**

Tom Danner made a motion to approve the Final Subdivision Plan for Ruhlman Concrete, LLC, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

6) **B. Elite Properties – Planning Module – (171 Bair Road)**

The property owner has a malfunctioning septic system, and as a last alternative will be installing a small flow treatment system. An agreement will provide for long term maintenance and they will need to provide reports to the township. The owner must agree, if public sewer becomes available or if this new system malfunctions, they must hook up to the public sewer.

Tim Shultis will review this agreement, and if needed, security would be posted in perpetuity.

7) **Apple/Ciocca – Land Development Plan**

Tim Knoebel will be reviewing.

8) **Hanover Retail Holdings – Subdivision/Land Development Plan**

Awaiting County comments and a cost estimate.

9) **Cambrian Hills Phase 2**

Had a pre-construction meeting, and some items need to be addressed. Tim Knoebel will do a final review, and the solicitor will review the sinkhole disclosure, and the indemnification agreement so work can start before the plan is signed. Will try to have Development Agreement and financial security by the October 1st workshop.

SOLICITOR'S REPORT

1) **Cambrian Hills Phase 2 – Developer Agreements**

Tom Danner made a motion to approve the form of the Development Agreement, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

September 9, 2024

2) Delinquent Sewer Accounts

We can discuss in executive session if anyone has questions.

3) SALDO & Stormwater Ordinance amendments – Vulcan Agreement

Tim Shultis will send the proposed amendments to Tim Weston before sending to the Planning Commission's.

Pete Socks made a motion to authorize Tim Shultis to proceed with the SALDO amendment subject to his review, and authorized advertisement, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Pete Socks made a motion to authorize Tim Shultis to proceed with the Stormwater Ordinance amendment subject to his review, and authorized advertisement, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

4) Sandra Stuller, Administratrix of the Estate of Linda Stuller Settlement Agreement

Tom Danner made a motion to accept the settlement agreement and release, seconded by Scott Kennedy. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

PUBLIC COMMENT (GENERAL)

- 1) Betty Fair and other residents of Eagle View Mobile Home Park were present regarding the increase in their lot rent. Wanted to know what the township could do about it.

Tim Shultis stated we cannot give advice regarding Eagle View contracts. We deal with licensing, and not lot rent.

- 2) Woodrow Johnson – 129 Raptor Drive stated we had a rent increase. We need code enforcement because there are open trenches. There is no management at the park.

- 3) Candi Becker wanted to know the amount of the Sandra Stuller settlement agreement.

Tim Shultis stated this cannot be disclosed.

Ms. Becker wanted to know how much it would cost for the fire hydrant each month.

Jean Hawbaker stated approximately \$30.00.

EXECUTIVE SESSION

The Board went into executive session at 7:50 p.m. involving litigation.

The Board came out of executive session at 8:11 p.m.

September 9, 2024

Scott Kennedy made a motion for the Township Engineer and Code Enforcement Officer to check on the status of Eagle Views license renewal, seconded by Bill Green. **Roll Call: Black – yes, Green – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Scott Kennedy made a motion to adjourn at 8:12 p.m., seconded by Bill Green. Motion carried.

The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on October 14, 2024, 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
**BERWICK TOWNSHIP
BOARD OF SUPERVISORS**