

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING MINUTES JUNE 13, 2022**

CALL TO ORDER AND PLEDGE TO THE FLAG – The Berwick Township Board of Supervisors held their regular meeting on Monday, June 13, 2022 at 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover. Present were Supervisors Pete Socks, Tom Danner, Barry Cockley, Earle Black, Scott Kennedy, Solicitor Tim Shultis, Engineer Tim Knoebel, Roadmaster Bill Scott, Zoning Officer Andrew Myers, Secretary Jean Hawbaker.

PUBLIC COMMENT (AGENDA ITEMS) – None.

APPROVE CONSENT AGENDA

Barry Cockley made a motion to approve the consent agenda, which consists of the minutes of May 9 & May 24, 2022, bill lists, unpaid bill lists and balance sheets dated June 10, 2022, and Police/Fire/AREMS Reports for May 2022, seconded by Earle Black. UH&L will be refurbishing their ladder truck and not purchasing a new truck. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

ROADMASTER’S REPORT/EMC UPDATE – MAY

- 1) **EMC Update** – Will be attending a training on June 16th.
- 2) **Laser Level** – Tim Black recommended a laser level, Topcon RL-H5A and Tripod. Total price is \$1,284.85. Tom Danner made a motion to purchase the 3 items, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 3) **Summit Ridge road bid (mileage)** – Will need to add 2,500 sq. yd. of materials since there was an error in the mileage. Pete Socks made a motion to authorize execution of a change order by increasing the amount by \$17,950.00, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 4) **Dirt pile removal at township building** – Tim Shultis stated we have a resolution which establishes procedures by which personal property of the township valued at less than \$1,000 may be sold by private sale. Barry Cockley made a motion to authorize the Board to sell at private sale the dirt pile under the condition the winning bidder must come and get it, seconded by Pete Socks. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 5) **Race Track Road driveway pipes** – Waiting for 2 residents to respond back to me in this regard.

CODE ENFORCEMENT/PERMITS – MAY

- 1) 13 permits, 11 violations
- 2) Added a couple of lots to the vacant/abandon home report.

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- 3) **Stormwater issue – 88/91 Bridgeview Road** – The new pipe to 88 Bridgeview has been completed, and the fence is being reinstalled at 91. Everything is in compliance.
- 4) **Driveway waiver – Jim Kitzmiller – 781 Race Track Road** - The zoning hearing is scheduled on July 21st, and there are other items that need to be addressed. Tom Danner made a motion for KPI Technology go out and take a look at the condition of the driveway for verification to make sure it complies, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 5) **Request for a driveway waiver and a temporary use & occupancy - 965 Race Track Road** – Tom Danner made a motion to grant a waiver to the driveway width requirement to the existing width of 26 feet, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Tom Danner made a motion to issue a temporary U&O. All conditions must be met within 30 days or the township will revoke the U&O permit, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

- 6) **Release of escrow for conditional use & occupancy – 245 Abbottstown Pike** – Pete Socks made a motion to release the escrow in the amount of \$4,000, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 7) **Event parking – mud carried onto Race Track Road – 891 Race Track Road** – The owner needs to repair the damage. A notice of violation will be issued. Uses not provided for in the Zoning Ordinance must apply for a Special Exception and go before the Zoning Hearing Board.

NEW BUSINESS

- 1) **UH&L Resolution #22-07 – Supplemental Appropriation** – Barry Cockley made a motion to adopt Resolution #22-07 appropriation of \$250,000.00 to United Hook & Ladder Company #33 for the refurbishment of the Ladder Truck, and authorize the Chairman to sign any other documentation that is necessary to carry out the terms of the resolution, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 2) **Complaint about Merchandiser carriers** – Complaints have been received by residents that the Merchandiser carriers are throwing the paper into gutters. This needs to be addressed, or we will pursue penalties. Tom Danner made a motion to send a letter to the Merchandiser with the help of Tim Shultis, if needed, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

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- 3) **Automated External Defibrillator (AED)** – The Board tabled until the workshop so they could discuss it with AREMS/UH&L.
- 4) **TV/wall mount/rolling cart prices** – Barry Cockley made a motion to purchase a TCL 50” Class 4-Series 4K UHD HDR Smart Google TV in the amount of \$258.63, and a Rolling Cart Mobile TV Stand in the amount of \$111.99, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 5) **Sewer Account #2066** – The Board will discuss this in executive session since it is a matter of a municipal lien to do with litigation that is pending, and to receive advice from the Solicitor.

ENGINEER’S REPORT/PLANS

- 1) **Sewer Plant Storage Expansion** – We have a meeting scheduled on June 23rd to discuss this.
- 2) **Kinneman Road South** – Have been working with the contractor. They are likely to start this Thursday or Friday doing grading work, then will move forward with paving.
- 3) **Stanley/Little Project Update** – The contractor has been given notice to proceed. They gave us shop drawings on the structures for drainage and they are on order, and are supposed to get them in July.
- 4) **Villa Vista Entrance Sight Distance** – Will have this completed over the next week.
- 5) **DEP-MS4 Waiver Request** – This waiver expires every 5 years, which would be on November 1, 2022, and we must reapply. Barry Cockley made a motion to authorize KPI Technology to reapply for the MS4 Waiver, seconded by Scott Kennedy. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 6) **Apple Automotive Group – Prel./Final Subdivision Plan – Request for an extension until 9/30/22** – Tom Danner made a motion to grant Apple Automotive Group an extension until 9/30/22, seconded by Pete Socks. **Roll Call: Black – yes, Cockley – yes, Socks – Danner – yes, Kennedy – yes. Motion carried.**

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SOLICITOR'S REPORT

- 1) **ARPA Resolution #22-06 – Supplemental Appropriations for the 2022 Budget** – Barry Cockley made a motion to adopt Resolution #22-06, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 2) **Cambrian Hills/Route 94 Drainage Update** – Will be scheduling a meeting with the stakeholders, which includes the township, developer and Vulcan to discuss the plans, and more importantly who is going to own and maintain the system long term. Barry Cockley made a motion to authorize a meeting with the stakeholders and authorized Tim Shultis, Tim Knoebel and Supervisors who wish to attend this meeting, and authorized advertisement, seconded by Tom Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**
- 3) **Township tree removals in ROW (51 trees)** – Will need to know how many of these trees are currently posing a problem. The property owners shared the cost in the past. The township does not have rights to the lumber. The bid will need to list the location of the trees, which trees will be felled and those that will be taken.
- 4) **Bid Requirement if road crew does work in house** – You will need to put bids out if the material costs exceed \$21,900. If you are using Costars, no bid is needed.
- 5) **Cambrian Hills Lot 32 swale completion to finalize U&O** – There is no incentive to get this swale completed. They did not implement their approved site plan. They will be given 10 days to produce the drawing. Will discuss this at the next meeting.

PUBLIC COMMENT (GENERAL) – None.

The Board went into executive session at 7:41 p.m. to discuss a sewer account as stated previously in this meeting, and to discuss a personnel matter.

The Board came out of executive session at 8:10 p.m.

Scott Kennedy made a motion authorizing the Solicitor to send a letter to sewer account #2066 requesting that a payment plan be established, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

Tom Danner made a motion to waive attorney and late fees for sewer account #2066 upon condition of payment plan establishment and keeping account current, seconded by Barry Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Kennedy – yes. Motion carried.**

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Barry Cockley made a motion to establish the minimum payment of \$1.00 for the township dirt pile, seconded by Earle Black. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – abstained, Kennedy – yes. Motion carried.**

Scott Kennedy made a motion to adjourn at 8:20 p.m., seconded by Barry Cockley. Motion carried.

The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on July 11, 2022, 6:00 p.m. in the Municipal Building, 85 Municipal Road, Hanover, PA 17331.

Respectfully submitted,

Jean A. Hawbaker
Secretary/Treasurer
**BERWICK TOWNSHIP
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